

REX REQUEST FORM: ELIGIBILITY DOCUMENTS TO REQUEST

No.	Level of Study	Students' Status		Types of documents							
				Academic Transcript		Certificate	Completion Letter		Medium of Teaching Letter	Research Methodology Result (PG only)	
				Partial	Official		Expected	Completed			
1	Foundation	Active		✓			✓		✓		
		Completed			✓	✓		✓	✓		
		Withdrawn/Dismissed		✓		✓			✓		
2	Undergraduate	Active		✓			✓		✓		
		Graduated	Attended UTP Convocation Ceremony			✓	✓		✓	✓	
			Yet to attend UTP Convocation Ceremony		✓				✓	✓	
		Withdrawn/Dismissed		✓		✓			✓		
3	Postgraduate by Coursework	Active		✓			✓		✓		
		Graduated	Attended UTP Convocation Ceremony			✓	✓		✓	✓	
			Yet to attend UTP Convocation Ceremony		✓				✓	✓	
		Withdrawn/Dismissed		✓		✓			✓		
4	Postgraduate by Research	Active	Submitted hardbound thesis					✓		✓	✓
			Yet to submit hardbound thesis							✓	✓
			Sit for Research Methodology (RM) Exam							✓	✓
			Does not sit for RM Exam							✓	
		Graduated	Attended UTP Convocation Ceremony			✓	✓		✓	✓	✓
			Yet to attend UTP Convocation Ceremony		✓	✓	✓		✓	✓	
Withdrawn/Dismissed								✓			

✓	Eligible to request
	Not eligible to request